



ENROLLMENT AND LOTTERY POLICIES AND PROCEDURES

Coastal High School (CHS) is a public charter high school serving students in grades **9–12**. Any student who is eligible to attend public school in South Carolina may apply. Students are not required to live in Horry County; however, they **must reside in South Carolina**, and residency will be verified during enrollment.

CHS admits students without regard to race, religion, sex, national origin, disability, need for special education services, immigration status, or English language proficiency.

Enrollment & Lottery

Enrollment is limited by available space. If the number of applications exceeds the number of available seats in a grade level, admissions will be determined through a random lottery in accordance with the South Carolina Charter Schools Act (S.C. Code §59-40-50).

There is **no appeal process** for lottery results, and lottery acceptance may not be deferred to a future school year.

Returning Students

Current CHS students must complete **annual online registration** to reserve their seat for the following school year. Registration deadlines are announced through the school website, newsletters, social media, and school communications.

Students are also required to pay the annual **\$125 Supply/Technology Fee**, unless an approved fee waiver or income form is on file.

New Student Enrollment

Each year, CHS opens enrollment for new students during a designated application window. Families must submit an online application by the published deadline to be included in the lottery, if one is necessary.

If applications do not exceed available seats for a grade level, all eligible applicants will be accepted.

Lottery Process

When a lottery is required, CHS uses the PowerSchool Lottery system to conduct a fair, random, and auditable selection process.

Applicants will either:

- Be offered admission, or
- Be placed on a waitlist in the order determined by the lottery.

The lottery is conducted as needed throughout the enrollment period.

Enrollment Preference

As permitted by South Carolina law, the following applicants receive enrollment preference:

- Siblings of currently enrolled CHS students
- Children of current CHS employees

Preference does **not** guarantee admission if the number of priority applicants exceeds available seats.

Acceptance

Families offered admission will be notified by email and text message.

It is the family's responsibility to monitor email (including spam/junk folders) and respond by the stated deadline. Failure to accept an offered seat by the deadline will result in forfeiture of the seat, and the applicant will be moved to the end of the waitlist.

Student Good Standing Requirement

Students must be in **good standing** to attend Coastal High School.

If a student has an outstanding disciplinary requirement or placement from another school, that requirement **must be successfully completed before the student may attend CHS**.

For example, if a student is required to complete **SOAR or another disciplinary program**, the student must:

1. **Successfully complete the required disciplinary program or placement.**
2. **Return to their base school and attend for one full semester.**
3. After successfully completing that semester, the student may **apply to attend Coastal High School**.

Completion of these requirements does not guarantee enrollment at Coastal High School. All other admissions and enrollment requirements still apply.

Credit and Graduation Eligibility

At Coastal High School, **we want to ensure every student's success.** Our goal is to make sure that students who enroll at CHS have a clear and achievable path toward earning their high school diploma.

As part of the enrollment process, we review each student's academic record, including their **transcript, credits earned, credits still needed for graduation, and anticipated graduation date.**

Students should be **on track to graduate within their expected graduation timeline.** We understand that students may fall behind in credits for many different reasons. However, if a student is significantly behind and CHS cannot provide a reasonable pathway for the student to graduate on time, **we may not be able to offer enrollment at that time.**

This review is intended to ensure that **Coastal High School is the appropriate educational setting to support the student's academic progress and successful completion of graduation requirements.**

Supply/Technology Fee

The annual **\$125 Supply/Technology Fee** covers classroom instructional materials, school supplies, and the student's Chromebook and related technology resources.

Fees are **non-refundable**, even if a student later withdraws or declines enrollment.

Registration Accuracy

Providing false or misleading information during the enrollment or registration process may result in denial of admission or revocation of enrollment. Applications containing falsified information will be removed from consideration and, if applicable, placed at the end of the waitlist.

Student Withdrawal

Parents or guardians who wish to withdraw a student should contact the school registrar to begin the withdrawal process.

Before records can be released:

- A completed withdrawal form must be submitted.

- All school-issued property, including the Chromebook and charger, must be returned.
- Any outstanding fines or obligations must be resolved.

Student records will be forwarded upon receipt of an official records request from the receiving school.

Students who are absent for **10 consecutive school days** without notification or documentation may be withdrawn from enrollment in accordance with state attendance requirements and school policy. Vacated seats may be offered to students on the waitlist.

Students may also be withdrawn in accordance with applicable school discipline policies when permitted by law and the school's charter and governing board policies.